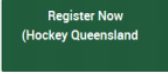


Hockey QLD Registration (IMG) Payment Instructions

1. Have your credit card handy
2. On the Wests Hockey Club (WHC) website (www.westshockey.com), either:
 - a) hover your mouse over 'REGISTRATION', then click on 'IMG Registration', **or**
 - b) Click on 
3. **WELCOME PAGE** – will direct you to what button to click on to begin the registration process
 - 4.1. **NEW MEMBERS** (who HAVE NOT played at another club before) please click on the 'Registration' tab (top left) to begin the process
 - 4.2. **PLAYED AT ANOTHER CLUB BEFORE?** Please contact the WHC Secretary (info@westshockey.com) to arrange a transfer. Please DO NOT proceed to register.
 - 4.3. **EXISTING MEMBERS** please click on the 'Login' tab (top right) to begin the process. Enter your Email address and Password. Then click the 'RENEW' button next to your name.
 - 4.4. **FORGOTTEN YOUR PASSWORD?** Click on the 'Login' tab (top right), then click 'Forgotten Your Password?' and enter your email address. You will receive an email with your password. The link in the email is only valid for 30 minutes. If you have forgotten your email address (or no longer have access to that email address) please email the WHC Secretary (info@westshockey.com).
4. **SELECTING A SUBSCRIPTION**
 - 5.1. Select one only of the available options.
 - 5.2. Click 'NEXT', and complete the following pages, clicking 'NEXT' at the end of each page
5. **DO YOU HAVE MORE FAMILY MEMBERS TO ADD OR REGISTER?**
 - 6.1. At the bottom of the Payment page, click 'Add another registration'. The family members linked to you should become visible. If you have a new family member to add click 'Someone else'.
 - 6.2. Repeat Steps 5 and 6
6. **FINISHED THE HOCKEY QLD REGISTRATION?**
 - 7.1. Once all family members have been registered, click 'Pay Now'.
 - 7.2. Pay the total fees due, via credit card.